

KNOWLEDGE BASE · PUBLIC DOCUMENT

Setting up a product catalogue in the WhatsApp Business app

WhatsApp & APIs

CODE

RLX-INT-KB-4482

VERSION

v2026.10.10

COUNTRY · LANGUAGE

International · English

MozOut International

RLX Holdings (Pty) Ltd. · Group RLX Holdings

Tax no. (SARS) 943 907 6234 · Registration no. (CIPC) 2025/667953/07

<https://www.my.mozout.com/knowledgebase/4482>



The catalogue is a **shop window inside WhatsApp**: each product or service has a photo, a name, a description and, if you like, a price and a link. It exists only in the **WhatsApp Business** app, which is free; ordinary WhatsApp has no catalogue. It takes a few minutes to create, and what makes it valuable is how it is organised, not how big it is.

Creating the catalogue, step by step

1

Install the WhatsApp Business app and link it to the company number (**what the app offers and who it is for**). If you are on ordinary WhatsApp, the Business app lets you migrate the account and its history.

2

Open the business tools. In the app settings look for *Business tools* (the name may vary with the version) and choose *Catalogue*.

3

Add the first product or service. Pick the photos, write the name and the description. The price and the link to your page are optional, but the link is how you bring people back to your website.

4

Organise into collections. Group by type (for example “Cakes”, “Savouries”, “Large orders”). People opening the catalogue look by type, not in the order you created things.

5

Share it. You can send the whole catalogue or one product in a chat, and each has its own link, which you can put on the website, on social media and in a QR code.

What makes a catalogue useful

Do	Avoid
Sharp photos, with good light and the product in front	Dark or cropped images, or ones lifted from a supplier's window
A clear name, the way a customer would say it	Internal codes and abbreviations only the shop understands
A short description: size, what is included, delivery time	Long paragraphs nobody reads on a phone
Prices that match the shop or the website	Different prices in different places. Whoever spots the gap stops trusting you
Hiding what is sold out	Leaving everything visible and answering "we no longer have it" twenty times

The catalogue does not show on Google. It lives inside WhatsApp: people who do not know you never reach it. To be found, what counts is the website (**being found on Google**). Use the catalogue as a complement, for people who are already talking to you.

The app's catalogue is not a shop. It does not manage stock, calculate shipping or take payment. If orders are already too many to note by hand, that is the sign you need a proper shop: **WhatsApp and your online shop**.

Each product can open the conversation already written. Put the product link on the website, on an "Ask on WhatsApp" button, and the person arrives at a specific product instead of a blank chat. For the button, see **putting WhatsApp on your site**.

Want the catalogue tied to your website and a page per product? Tell us what you sell.

[Open a support ticket](#)

SEE ALSO

[The WhatsApp Business app: advantages, disadvantages and who it is for](#)

[Greeting, away and quick-reply messages](#)

[Organising customers with labels](#)

[Putting WhatsApp on your site](#)



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