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How to set up your e-mail in the new Outlook for Windows

E-mail

CODE

RLX-INT-KB-158

VERSION

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COUNTRY · LANGUAGE

International · English

MozOut International

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<https://www.my.mozout.com/knowledgebase/158>



The new Outlook for Windows tries to configure itself automatically. If it can't, it falls back to the same manual settings as classic Outlook.

Setting it up

- 1 Open Outlook, click the gear icon (or go straight to adding an account if this is your first one) and choose **Add Account**.

- 2 Type your full e-mail address and click **Continue**, then enter your password.

- 3 If Outlook asks for more details, click **Advanced settings / Show more** and fill in:

Setting	Incoming (IMAP)	Outgoing (SMTP)
Server	mail.yourdomain.com - replace with your own domain	
Port	993	465
Security	SSL/TLS	SSL/TLS

If port 465 does not work: use **587** with **STARTTLS** for the outgoing server. Some mobile carriers and corporate networks block 465, and Outlook reports `0x80042109` . Port 587 does the same job and usually gets through.

Username: your full e-mail address - **Password:** the mailbox password you set in cPanel (not your portal or cPanel password).

4

Click **Continue**, wait for the account to sync, then **Done**.

The new Outlook requires an encrypted connection. Make sure SSL/TLS is selected on both servers - it will refuse to finish setup otherwise.

Setup won't complete? We can check the account from our side.

[Open a support ticket](#)

SEE ALSO

If an error code shows up: **Common Outlook errors: 0x800CCC0E, password prompts and more.**

On an older version? **How to set up your e-mail in Outlook 2016 and 2019.**

Or older still: **How to set up your e-mail in Outlook 2010 and 2013.**

PROFESSIONAL E-MAIL

Your e-mail should carry your company name.

Mailboxes on your own domain, with webmail, antispam and automatic setup on phone and desktop.

See e-mail plans

Works in Outlook, on your phone and in the browser



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